

## Non-Exempt Job Titles

Job Title	Job Code	Grade
Academic Advisor I	C03087	008
Academic Advisor II	C03086	009
Academic Advisor III	C03085	011
Academic Scheduling Spec	C03660	009
Academic Support Coordinator	C09028	009
Accountant I	C09162	009
Accountant II	C09161	010
Accounting & Technical Management Assistant	C09045	010
Accounting Clerk II	C09171	005
Accounting Clerk III	C09170	006
Accounting Coordinator	C09169	008
Administrative Assistant I	C09020	008
Administrative Assistant II	C09019	009
Administrative Assistant III	C09018	012
Administrative Associate	C09026	012
Administrative Budget/I.R. Assistant	C09034	008
Administrative Clerk	C09069	003
Administrative Coordinator	C09007	013
Administrative Project Coordinator I	C09037	010
Administrative Project Coordinator II	C09036	012
Administrative Project Coordinator III	C09035	014
Administrative Services Officer I	C09006	010
Administrative Services Officer II	C09005	011
Administrative Services Officer III	C09004	012
Admissions Assistant	C03680	004
Admissions Counselor I	C03615	007
Admissions Counselor II	C03614	008
Animal Attendant	C04456	005
Animal Care Facility Manager	C04443	010
Animal Health Technician	C04454	007
Animal Resources Supervisor	C04448	008

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Job Title	Job Code	Grade
Animal Technician I	C04455	006
Arborist	C05426	008
Archivist	A00515	001
Assistant Coach	C08341	008
Assistant Director A & H Confucius Center	C09112	011
Assistant Director Development	C09210	010
Assistant Director Housing Facilities Maintenance	C03059	011
Assistant Director Student Access Ability	C03056	010
Assistant HUB Coordinator	C09657	009
Assistant Media Coordinator	C08533	008
Assistant Medical Record Administrator	C01306	008
Assistant to Center Director	C09022	012
Assistant to the Dean	A00238	001
Associate Budget Analyst	C09177	007
Associate Financial Analyst	C09121	012
Audio-Visual Equipment Technician I	C08547	003
Audio-Visual Equipment Technician II	C08546	005
Audio-Visual Equipment Technician III	C08545	008
Automotive Mechanic I	C05358	005
Automotive Mechanic II	C05525	007
Automotive Shop Foreman	C05356	009
Background Investigator	C06347	009
Benefits Analyst	C09531	011
Bindery Equipment Operator	C08780	006
Budget Analyst II	C09175	011
Budget Analyst III	C09174	013
Building Attendant Foreman	C05545	005
Building Attendant II	C05546	003
Building Automation System Specialist	C05313	011
Building Coordinator	C05284	008
Business Services Specialist	C06327	009

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Job Title	Job Code	Grade
Business Technical Analyst III	C09715	016
Buyer I	C09652	010
Buyer II	C09651	009
Buyer III	C09650	010
CADD Drafting Technician	C05072	008
CADD Technician & Architectural Librarian	C05073	011
Career Consultant	C03111	011
Cashier I	C09181	002
Cashier II	C09180	003
Cashier III	C09179	005
Chief Clerk	C09067	006
Chief Clerk II	C09059	007
Child Development Associate	C08131	006
Child Development Specialist III	C08122	008
Classroom Scheduling Coordinator	C06218	005
Clerk Typist II	C09053	004
Clinical Trial Coordinator	C04334	011
Coach Accompanist	C08343	005
Commercialization Specialist	C09422	011
Communications & Events Manager	C08383	011
Communications Specialist	C08608	009
Communications Technician	C05326	012
Compensation Analyst I	C09534	011
Computer Equipment Maintenance Technician II	C09356	010
Computer Equipment Maintenance Technician III	C09355	011
Computer Operator II	C09346	007
Computer Operator III	C09345	009
Computer Programmer Assistant	C09336	009
Computer Programmer I	C09332	011
Computer Programmer II	C09331	012
Computer Programmer III	C09330	014

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Job Title	Job Code	Grade
Coordinator Athletic Marketing	C03559	011
Coordinator Career Services	C03110	010
Coordinator Multicultural Center	C03400	010
Coordinator of Recreational Sports	C03547	010
Coordinator of Special Programs	C09015	009
Coordinator of Student Union	C03034	011
Copy Center Supervisor	C08725	008
Corporal University Police	C06333	013
Counseling Specialist I	C03128	009
Counseling Specialist II	C03127	010
CRM Coordinator	C03105	010
Customer Service Associate	C09063	008
Data Entry Operator III	C09394	006
Database Specialist	C09312	010
Degree Plan Evaluator II	C03664	009
Degree Plan Evaluator III	C03663	010
Degree Plan Evaluator I	C03665	008
Design Assistant	C05003	008
Development Alumni Associate	C09208	009
Development Associate	C09212	009
Digital Media Specialist	C08505	012
Drafting Technician	C05071	009
Editor I	C08652	009
Editorial Assistant	C08667	006
Electrical Shop Foreman	C05548	011
Electrician II	C05549	010
Electrician III	C05550	011
Electronic Technician I	C05560	008
Electronic Technician I FM	C05523	008
Electronic Technician II FM	C05522	009
Electronic Technician III FM	C05521	010

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Job Title	Job Code	Grade
Electronic Technician IV FM	C05520	013
Emergency Management Specialist	C06326	008
Employee Benefits Representative	C09559	009
EMS Foreman	C05509	011
Engineering Technician II	C04332	014
Enrollment Management Analyst	C03638	010
Enrollment Services Advisor I	C03640	008
Enrollment Services Advisor II	C03641	009
Enrollment Services Advisor III	C03642	010
Enrollment Services Assistant II	C03631	007
Enrollment Services Counselor I	C03632	008
Enrollment Services Counselor II	C03633	009
Enrollment Services Counselor III	C03634	010
Enrollment Services Fee Specialist	C03639	008
Enrollment Services Processor I	C03622	008
Enrollment Services Processor II	C03623	009
Enrollment Services Processor III	C03624	010
Enrollment Services Specialist I	C03630	008
Enrollment Services Specialist III	C03635	010
Enrollment Support Specialist I	C03646	008
Enrollment Support Specialist II	C03647	009
Enrollment Support Specialist III	C03648	010
Enterprise Systems Developer II	C09745	015
ERP Programming Assistant I	C09337	008
Event Coordinator	C08389	008
Event Specialist - Police	C06344	009
Events Coordinator A & H	C08388	008
Executive Administrative Assistant	C09016	014
Facilities Management Events Coordinator	C05067	008
Finance Operations Coordinator	C09003	011
Financial Services Assistant	C09126	010

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Job Title	Job Code	Grade
Fitness Instructor	C03560	008
FM Logistics Supervisor	C05050	010
Food Service Supervisor	C06161	005
Food Service Worker II	C06106	003
Foreign Credential Processor I	C03628	008
Foreign Credential Processor II	C03626	009
Foreign Credential Processor III	C03627	010
Foreman Remodeling Construction	C05027	011
Front Desk Assistant	C09089	005
Gaming Production Lead	C09299	015
Graduate Admissions Processor I	C03650	008
Graduate Program Administrator	C09027	010
Graduate Support Assistant	C09038	008
Graduation Specialist II	C03620	009
Graduation Specialist III	C03619	010
Grants/Contracts Specialist I	C09159	009
Graphics Designer II	C08330	008
Greenhouse Landscape Coordinator	C05422	009
Grounds Maintenance Foreman	C05417	006
Groundskeeper II	C05531	003
Groundskeeper III	C05530	005
Head Athletic Trainer	C03500	012
Hearing Aid Technician	C08133	009
Housing Administration Coordinator	C03019	010
Housing Operations Coordinator	C03018	010
Human Resources Coordinator I	C09508	008
Human Resources Records Technician I	C09589	007
Human Resources Representative I	C09516	009
Human Resources Specialist	C09543	005
Human Resources Technician I	C09590	006
Humanities Research Associate II	C04008	009

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Job Title	Job Code	Grade
HVAC Commercial Technician	C05555	010
HVAC Foreman	C05519	011
HVAC Technician I	C05511	008
HVAC Technician III	C05508	011
Information Services Specialist I	C09066	008
Information Services Specialist II	C09065	009
Information Services Specialist III	C09060	010
Information Systems Specialist I	C09342	008
Information Systems Specialist II	C09341	009
Institutional Research Analyst	C09173	009
Instructional Designer I	C08108	010
Instructional Designer II	C08107	011
Instructional Technical Training Specialist	C08109	011
Instructor Research Project Monthly	C04031	010
Insurance Coordinator	C01951	010
Interior Designer	C05039	012
International Student Advisor I	C03092	009
International Student Advisor II	C03093	010
International Student Coordinator	C03091	007
International Tax Specialist	C09185	012
Inventory Clerk	C06474	004
Investigative Specialist	C06341	009
Irrigation Technician	C05533	006
IT Consultant II	C09712	018
Kindergarten Child Development Specialist	C08120	010
Laboratory Services Supervisor	C04429	011
Laboratory Technician/Research Assistant	C04480	008
Landscape Coordinator	C05424	009
Learning Specialist I	C03134	006
Learning Specialist II	C03133	008
Learning Specialist III	C03132	009

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Legal Assistant	C09024	010
Library Assist IV	C08075	008
Library Assistant I	C08071	004
Library Assistant II	C08073	005
Library Assistant III	C08074	006
Licensed Vocational Nurse	C01071	009
Living Learning Coordinator	C03054	010
Loan Coordinator	C03043	010
Locksmith	C05528	007
Locksmith Apprentice	C05529	005
Locksmith Lead	C05368	009
Machinist	C05074	010
Mail Services Supervisor	C09081	009
Maintenance Coordinator	C05285	009
Maintenance Foreman	C05287	011
Maintenance Supervisor	C05286	011
Maintenance Worker I	C05517	005
Maintenance Worker II	C05516	006
Maintenance Worker III	C05515	007
Manager of Public Affairs	C08683	013
Marketing Coordinator	A00150	001
Marketing Coordinator	C08614	010
Marketing Specialist	C08609	009
Media Technology Specialist I	C08554	005
Media Technology Specialist II	C08553	006
Media Technology Specialist III	C08552	008
Media Technology Specialist IV	C08551	010
Media Technology Supervisor	C08550	012
Medical Assistant	C01799	009
Medical Record Administrator	C01305	008
Medical Records Assistant I	C09058	005



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Medical Typist I	C09056	003
Medical Typist II	C09055	005
Mover I	C05513	005
Offset Press Operator	C08722	008
Offset Press Supervisor	C08720	010
Operations Coordinator/Data Process	C09340	010
Parking Assistant	C06268	006
Parking Enforcement Supervisor	C06266	009
Parking Supervisor	C06265	011
Patient Account Specialist	C01967	010
Patient Care Coordinator	C01945	008
Patient Care Specialist	C01946	008
Patient Information Coordinator	C01947	010
Patient Relations Clerk	C01950	005
Payable Specialist I	C09655	008
Payable Specialist II	C09654	009
Payable Specialist III	C09653	011
Payroll Data Analyst I	C09196	009
Payroll Data Analyst II	C09194	011
Payroll Technician III	C09224	011
Payroll Technician/Analyst I	C09191	007
Payroll Technician/Analyst II	C09190	009
PeopleSoft Academy Coordinator	C09064	010
Performance Hall Associate	C08361	010
Phlebotomist	C09050	004
Pipefitter	C05512	009
Placement Specialist	C03137	011
Plumber I	C05553	009
Plumber II	C05552	010
Plumber III	C05554	011
Plumbing Foreman	C05551	011

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Job Title	Job Code	Grade
Police Cadet	C06339	009
Police Communications Operator	C06345	008
Police Communications Supervisor	C06346	010
Police Equipment Control Technician	C06340	009
Police Officer II	C06334	014
Police Officer University Police	C06335	012
Print Production Assistant	C08713	005
Process Technician	C04338	011
Program Coordinator	A00176	001
Program Specialist I	C09013	011
Program Specialist II	C09012	012
Public Information Specialist	C08679	009
Public Safety Officer	C06343	005
Purchasing Card Coordinator	C09061	009
Receivables/Collections Coordinator	C01970	007
Receiving/Mail Specialist I	C06453	005
Receiving/Mail Specialist II	C06452	006
Receptionist	C09097	004
Record Officer I	C03668	008
Record Officer II	C03669	009
Records Officer III	C03670	010
Records Specialist	C06332	009
Recreational Sports Specialist I	C03550	008
Recreational Sports Specialist II	C03549	009
Recreational Sports Specialist III	C03548	010
Research Assistant I	C04414	007
Research Assistant II	C04413	009
Research Coordinator	C04457	009
Research Engineering/Scientist Assistant I	C04222	004
Research Facility Resources Supervisor	C04449	010
Research Technician I	C04416	004

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Job Title	Job Code	Grade
Research Technician II	C04415	005
Residential Life Coordinator	C03049	010
Retention Specialist	C05066	008
Safety Specialist II	C06618	012
Safety Technician II	C06660	009
Scholarship Coordinator	C03044	010
School Recruiting Specialist	C03616	009
Secretary I	C09042	005
Secretary II	C09041	006
Secretary III	C09040	007
Senior Academic Support Coordinator	C09030	011
Senior Administrative Clerk	C09068	005
Senior Customer Service Assistant	C09062	007
Senior Detective	C06331	013
Senior Public Safety Officer	C06342	008
Sergeant University Police	C06320	015
Shipping Receiving Clerk III	C06448	005
Sign & Key Shop Supervisor	C05367	011
SMART Trainer	C04410	009
Social Media Specialist	C08507	011
Social Science/Humanities Research Associate I	C04009	006
Software Systems Specialist I	C09368	010
Software Systems Specialist II	C09367	011
Spatial Analyst	C05004	009
Special Events Coordinator	C08385	010
Stewardship Coordinator	C09209	009
Stores Supervisor	C06442	008
Student Development Specialist I	C03052	008
Student Development Specialist II	C03051	009
Student Development Specialist III	C03050	010
Student Financial Aid Officer I	C03047	008

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Student Financial Aid Officer II	C03046	009
Student Financial Aid Officer III	C03045	010
Student Financial Aid Officer IV	C03041	011
Student Insurance Program Coordinator	C01538	010
Student Program Coordinator	C03053	010
Student Union Facility Manager	C05005	011
Study Abroad Coordinator	C03089	012
Switchboard Operator II	C09090	005
System Administration Specialist	C09233	013
Systems Technologist I	C09344	009
Systems Technologist II	C09343	010
Technical Coordinator	C04333	012
Technical Services Associate	C08364	009
Technical Staff Assistant I	C04316	005
Technical Staff Assistant II	C04315	006
Technical Staff Assistant III	C04314	007
Technical Staff Assistant IV	C04313	008
Technical Staff Assistant V	C04312	009
Technical Writer	C08662	006
Technologist II	C09352	009
Technology Coordinator	C09349	012
Telecomm Systems Administrator	C09092	008
Telecomm Systems Specialist	C05327	008
Temporary - Benefits Eligible	C09997	066
Testing Center Associate	C03135	006
Testing Center Specialist	C03130	008
Training Coordinator	C09592	008
Training Specialist I	C09591	010
Travel and OneCard Coordinator	C09046	011
UT Design Studio Manager	C04309	013
Utilities Operations Foreman-FM	C05518	011

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Job Title	Job Code	Grade
Utilities Station Operator	C05510	008
Video Services Supervisor	C08480	011
Video Specialist	C08555	009
Web Content Editor	C08508	015
Web Coordinator	C08504	012
Web Designer	C08506	012
Web Developer	C08503	012
Web Specialist	C09364	010
Wellness Center Manager	C03561	009
Work Control Specialist	C05068	008
Work Control Supervisor	C05064	010