



**THE UNIVERSITY OF TEXAS AT DALLAS**  
 International Student Services  
 800 W. Campbell Rd., SSB34, Richardson, Texas 75080-3021  
 (972) 883-4189 ISSODocuments@utdallas.edu

**Cancellation of Application for Change of Status to F-1**

Use this form to request a cancellation of your SEVIS I-20 record for a change of status to F-1. To withdraw a pending application with USCIS you may call the National Customer Service Center 1-800-375-5283.

Student Name \_\_\_\_\_

UTD ID \_\_\_\_\_ Date of Birth \_\_\_\_\_

**A. Check the box that applies to you.**

- I have submitted my Change of Status application to USCIS. My receipt number is \_\_\_\_\_.
- I have not submitted my Change of Status application to USCIS.

**B. Enter your authorization for the ISSO to cancel your SEVIS I-20 record**

I, \_\_\_\_\_, give the UT Dallas ISSO permission to cancel my SEVIS I-20 record for a Change of Status to F-1. My SEVIS ID is \_\_\_\_\_

**C. Indicate if you want a new I-20 to seek F-1 status by travel.**

- No. I will not seek F-1 status at UT Dallas at this time.
- Yes. I will travel outside of the U.S. and apply for an F-1 visa at a U.S. Consulate.

*If your Financial Affidavit Form was signed more than six months in the past, or if your financial documents were issued more than six months in the past, you will have to submit a new one in order to be eligible for a new I-20.*

**D. Submit your Change of Status Cancellation form to the ISSO.** *An e-mail will be sent to your utdallas.edu email address within 3 business days to notify you on the status of your Change of Status Cancellation I-20.*

- **In person:** Submit to the ISSO during office hours. Monday - Thursday, 8:30am to 6pm. Friday, 8:30am to 5pm.
- **By e-mail** (additional paper copies are not required: Submit to [ISSODocuments@utdallas.edu](mailto:ISSODocuments@utdallas.edu). Verify that the total size of attachments in one e-mail is not larger than 5MB. Do not send files in compressed formats, such as .rar or .zip. Instead, use a PDF, JPEG or DOC format.

Signature \_\_\_\_\_ Date: \_\_\_\_\_